

## **JOB DESCRIPTION**

Department: Academic Support Services –Tutoring

Job Title: Student Worker

### **Job Summary:**

We are looking for a dedicated and academically inclined student to join our team as a Literacy Tutoring Student Worker. In this role, you will have the opportunity to make a significant impact on the academic success of college students, while developing your own interpersonal and communication skills.

Note: Federal work-study award is required to apply for this position. If you are unsure of your eligibility, please contact the Financial Aid Office in E101.

### **Description of Job Duties:**

- Work with students in elementary or junior high classrooms, or in educational programs aimed at these demographics.
- Assist students primarily in reading comprehension and the application of critical thinking skills.
- Adapt to working with a single student or a group of students, either consistently or on a rotational basis.
- Subject matter knowledge in the following areas: grammar and mechanics, creative writing, math, nursing, sciences, Spanish, study skills, etc.

### **Specific Experience and Skills Required:**

- Minimum 3.0 GPA.
- Strong proficiency in verbal and written English.
- Excellent interpersonal skills and a desire to help others.
- Patience and an affinity for working with college students.

### **Licenses or Training Required:**

Participation in Tutoring Center training sessions is required as they are offered.

### **Hours Needed to Work:**

Flexible schedule with the opportunity to work between 5 and 15 hours per week.